

# Transportation & Economic Corridors

## 2024 Partnering Award Application

### Background

The Transportation and Economic Corridors Partnering Award is an annual recognition program of completed contracts that best promotes, adheres to, and optimizes the principles of partnering. The focus is to celebrate success, share lessons learnt, and honour all parties' participation in the partnering process.

### Eligibility

1. All Alberta Transportation Design-Bid-Build contracts, where Alberta Transportation is the owner and awarded the construction contract to a contractor, with a consultant being the representative for Alberta Transportation in managing the contract, are eligible to apply.  
AND
2. All construction projects completed within the 2023 calendar year are eligible to apply. AND
3. Contracts between Highway Maintenance Contactor and Transportation and Economic Corridors are eligible to apply. This category will not require a consultant to be involved. Maintenance applications will be judged as a separate category. AND
4. A particular project may only apply once.

### Criteria and Instructions

1. All application forms must be jointly completed and signed by all parties.
2. A group of judges, representing each of the three parties, will be reviewing the applications.
3. Application forms are divided into objective.
4. Projects will be separated into three categories based on the partnering risk level as determined by the Project Risk Indicator (completed by Transportation and Economic Corridor staff before tender advertising). If there are less than three applications in any of the three categories in any given year, the applications may carry forward to the next year and combine with the applications from the following year.

5. All applications shall complete the Questions in all Sections.
6. The application in each category receiving the highest score will be award the 2024 Partnering Award and prize.
7. Scores will be assessed by the judges with the following in mind: establishment, measurement and achievement of project goal; value expectation improved by Partnering; issue resolution and team-based problem solving; project completion on time on budget; management of relationships; lessons learnt.
8. All applications shall be submitted by **Jan 15, 2024**.
9. The winners will be announced at the 2024 CEA Transportation Conference, along with the 2024 Minister's Awards for Transportation Innovation.
10. Completed applications shall be submitted to: [derek.young@gov.ab.ca](mailto:derek.young@gov.ab.ca)
11. The applicant may remove any proprietary information (etc. pricing) from any required supplemental information before submitting.
12. The judges may contact the applicants to obtain more information or seek clarification.

## Section 1: Project Information

1. Project Name: (Exactly the way you want it on the Award)
2. Project Description: (Describe the scope of the work in 100 words)
3. Location: (HWY CS LRS or BF#)
4. PRI level: (Level 1/2/3 or N/A)
5. Significant Team Members and Their Contact Information:
  - a. Alberta Transportation:
  - b. Consultant:
  - c. Contractor:
6. Contact Persons and Their Contact Information:
  - a. Alberta Transportation:
  - b. Consultant:
  - c. Contractor:

## Section 2: Project Background

1. Provide a summary of the project.
2. Provide details of your team's discussions related to partnering, project goals and risks. Include copies of any Project Charter, Scorecards, or relevant meeting minutes.
3. Was a post construction Tri Party meeting, or equivalent, held? What lessons learned were identified?
4. Were any teambuilding events held for the project?

5. Please share any other documents or background information that demonstrates the project team's commitment to Partnering.
6. All applicants are to include photos, where appropriate, with descriptive labels to illustrate the project and/or team. Please include company logos for the applicant and Team Members, and photos in a jpg file.

## **Section 3: Partnering Details**

This section will be scored by the judges. Please provide examples to your answers. Answer to these questions should not exceed 5 pages.

1. What did the project team do to ensure the achievement of the established project goals?
2. Was the project completed on time and budget?
3. What are the risks identified for this project and what did each party do to identify, manage and mitigate the risks?
4. How effective is the application of the issue resolution ladder on this project?
5. Please provide an example of a challenge on the project and how it was resolved through the application of principles of Partnering.
6. Identify any innovative ideas that evolved through the project Partnering process.
7. How did Partnering improve relationships between the Alberta Transportation, the Consultant, and the Contractor during and after the project?
8. How did Partnering allow the project team to improve the project's benefit (time, quality, cost, etc.) beyond what was specified in the Contract?
9. Any suggestions on how Partnering on Alberta Transportation projects can be improved?
10. Please describe why this particular project should receive the Partnering Award?